Toolbox Talk - Concurrent Verification

Todd Jerome Jenkins | v2.0 | October 13, 2026 | 5–10 minutes plus field checks

What and why

Concurrent verification uses two assigned people working together at the prescribed points to each confirm a required condition. Watching the same action does not ensure both people checked its result. Each person needs the requirement and their own evidence.

Objective: Explain the required condition, show each person's evidence and hold acceptance when findings disagree.

When and where

When the governing process calls for concurrent verification at a consequential task step. Where the approved task permits both roles to observe and verify safely, including physical work and controlled document workflows.

How to use it

- Confirm the process, item, required condition, qualified roles and verification points. Each person reads the controlling instruction.
- Agree the action and safe verification method. Each person performs the required check; confidence in the other person is not evidence.
- Compare actual findings with the criterion. Record each person's result and resolve disagreement before accepting the step.

Verify It in the Field

Use a paper task requiring card C12 at position 2. Two people separately read the instruction and check identity and position before accepting.

Repeat with different findings. Success means a hold and comparison with the instruction, not accepting the senior person's answer.

In real work, record each required finding, method, criterion, checker and time. Maintain separate technical tests and release requirements.

Failure points and stop triggers

Copied findings; absent verifier; unclear criteria; lost observation; signatures replacing evidence. Hold for lost observation, an unavailable safe check, ambiguous identity or disagreement. Preserve the prescribed safe state and obtain resolution and required rechecks.

Toolbox talk questions

1. What condition must each person establish?
2. Which evidence does our method provide?
3. What happens if our findings differ?

Use the separate supervisor field check and attendance sheet. Practice is not qualification or work authorization.

Source: DOE-HDBK-1028-2009, Vol. 2, printed pp. 41, 44–45. References and task-specific limits on the webpage.

Next step: Apply this skill to one step on the free JHA/JSA field-verification worksheet.

Expanded guidance and separate forms: toddjeromejenkins.com/toolbox-talks/concurrent-verification-confirm-required-condition

Based on DOE-HDBK-1028-2009, Vol. 2 (June 2009). No claim to authorship or copyright ownership of original U.S. Government work. Todd Jerome Jenkins adaptation; no government endorsement implied.